

Eastholme Home for the Aged

wants you to join our team!

Assistant Director of Care (ADOC)

Permanent Full-time opportunity



Exciting **developmental opportunity** available for a **Registered Nurse** who is interested in learning the management side of long-term care while still being able to provide on-the-floor care to our residents!

This is a unique **role** in our Home and is a **member of our management team**. We see this as an opportunity for someone who is interested in progressing to a full-time management role but may not yet be ready to take that full leap into management – it gives you the best of both worlds... management training, and the ability to continue to provide the day-to-day nursing/ resident care duties.

In this **role**, you will provide professional nursing care to our residents, and then the remainder of your time will be spent in the role of ADOC, assisting the Director of Care and our full-time ADOCs with the oversight of all nursing care within the Home.

RN duties will include assessing, planning, implementing and evaluating the care for each resident, performing personal nursing care as well as palliative care (when required), communicating with resident family members and being an effective liaison with our medical director and attending physicians.

Your **ADOC responsibilities** will include working closely with our DOC and the full-time ADOCs in providing effective supervision of front-line clinical staff, ensuring care meets compliance requirements, assisting in identifying areas of improvement for staff development and working with the DOC to ensure overall effectiveness of training.

What You Will Bring to Us:

- Bachelor of Science in Nursing, or equivalent, and registration in good standing as a Registered Nurse (RN) with the College of Nurses of Ontario.
- Comprehensive knowledge of nursing and health care practices and techniques in long-term care.
- Desire to learn and grow, and a passion to become a member of our management team
- Leadership/team building/coaching skills – you know how to bring out the best in others!
- Must be courteous and tactful when dealing with residents, family members, staff members and visitors.
- Ability to demonstrate technological proficiency
- Adept at working independently and as part of a multi-disciplinary team.
- Must be willing to work the hours necessary to ensure the effective operation of the facility and be prepared to respond to emergent situations – this includes working various shifts and weekends to ensure coverage in the Home. This role also participates in the management on-call rotation.
- Must provide a complete and current (within six months) Vulnerable Sector Check (including a Criminal Background Check) or be willing to obtain one.
- Must be willing to obtain any, and all, vaccinations that may be mandated by the MOHLTC (or provide required exemption documentation).

What We Offer to You:

- Competitive wages starting at **\$44.08**, Health Benefits, Paid vacation, OMERS pension plan
- A great team to work with as well as an exceptional nursing team to be a part of and lead
- A management team that listens and a place you can be proud to work

Eastholme confirms that this job posting is for an active vacancy that we are currently seeking to fill. Additionally, artificial intelligence (AI) may be used in parts of the recruitment process to assist with screening and evaluating applicants. All decisions will be reviewed by human resources staff.

Please submit your resume to:

HR@eastholme.ca

We thank everyone for their interest in joining our team! Once we review your resume, if you have the qualifications we require for this job, we will be in touch to schedule an interview.

Posting Closes: Monday, September 1, 2025 @ 12:00 NOON

Eastholme is an equal employer and values diversity in our workforce. We encourage applications from all qualified individuals. We are also AODA compliant, and should you require accommodation in the hiring process, please do not hesitate to let us know - Eastholme confirms that this job posting is for an active vacancy that we are currently seeking to fill. Additionally, artificial intelligence (AI) may be used in parts of the recruitment process to assist with screening and evaluating applicants. All decisions will be reviewed by human resources.