

## **Manager Maintenance & Facilities- Long Term Care (3859)**

The County of Simcoe

### **Position Summary:**

The Manager, Maintenance and Facilities develops, implements, and establishes an effective and efficient program of long-term Capital planning, maintenance, preventive maintenance, and repair to properties and surrounding grounds in the Health and Emergency Services division, in accordance with County policies and relevant legislation (i.e., Fixing Long-Term Care Act, Retirement Homes Act, Residential Tenancies Act, the Ministry of Health Standards and Directives, and applicable health and safety legislation and regulations).

The Manager, Maintenance and Facilities is responsible for providing effective leadership and direction for all day-to-day operations within their areas of responsibility and will positively impact the quality of care and services provided to residents at Georgian Manor and Village, Sunset Manor and Sunset Suites, Simcoe Manor and Village, Trillium Manor, the Adult Day Programs, and Paramedics Services. As a valued member of Health and Emergency Services, the Manager, Maintenance and Facilities demonstrates a commitment to quality care by providing expert guidance and support in facilities maintenance best practice, participating on various committees, providing leadership for Capital projects, and through an unwavering commitment to the organization's mission, vision, and values.

### **Qualifications:**

- A minimum of six (6) years' experience in progressively responsible positions, plus a minimum of one (1) year as a Maintenance Manager or similar position in a large, multi-location organization.
- Experience in the supervision of staff and the administration of employment policies and collective agreements.
- Undergraduate degree in Mechanical or Civil Engineering is required, or equivalent education and experience. This job may be considered for educational equivalency in accordance with County Policy.
- Green belt certification is an asset.
- Valid G Class Driver's License and access to a reliable vehicle required.
- Certification in an applicable trade (i.e. electrician, plumber, HVAC) is considered an asset.
- Must possess Valid Pool and Spa Operator Qualification.
- Must be knowledgeable in SAP PM/SAP.
- Strong knowledge in basic carpentry and construction, plumbing and heating, electrical, painting, and small engine/equipment repair.
- Must be accustomed with door security system(s) and software.
- Good supervisory skills and ability to interpret and apply employment policies and collective agreements.
- Must possess strong time management skills.
- Must possess long term capital planning skills.
- Strong interpersonal and oral communication skills.
- Working knowledge of word-processing and spreadsheet application skills.
- Criminal Records Check with Vulnerable Sector Screening that is less than six (6) months old at time of hire.

- As a condition of employment, candidates are required to submit to TB Symptom Screening.

**Salary:**

117,606 to 143,088 per annum

**To Apply:**

View the complete job description and submit your application online at [www.simcoe.ca/jobs](http://www.simcoe.ca/jobs)

**Deadline:** 8 August 2025

The County of Simcoe thanks all applicants for their interest in this opportunity, but please note that only those candidates selected for an interview will be contacted. No telephone calls please. Personal information provided is collected under the authority of the Municipal Act (2001) and will be used to determine eligibility for employment. The Corporation of the County of Simcoe is an Equal Opportunity Employer, and will provide employment accommodation upon request.