



**GENERATIONS**  
TORONTO

**Facilities Manager, Generations Toronto**

**Location: Don Mills & Eglinton, Toronto, Ontario**

**Organization: Generations Toronto (Nonprofit)**

**Opening: Full-Time, Exempt**

**Reports To: Director of Operations / Executive Director**

**Direct Reports: May have direct reports**

**Planned Opening: Late Spring / Early Summer 2026**

**Expected Salary Range: \$85,000-\$95,000**

**Role Overview:**

The Facilities Manager will ensure the safe and compliant operations of Generations Toronto's multi-use facility. The individual will oversee building systems, manage maintenance and vendors, ensure adherence to codes and licensing, and collaborate with internal teams and external stakeholders.

The Facilities Manager will specifically oversee and direct all aspects of the Facilities Management functions with respect to the Generations Toronto site. The individual will be responsible for the development and implementation of the Facilities Management policies and the updating of the facilities management systems and processes for site management, maintenance, operations and general upkeep. The individual will meet and anticipate the current and future facility management needs in support of the strategic direction of the site.

**Key Responsibilities:**

- Be responsible for the day-to-day facilities operations including breakdown, preventative, and corrective maintenance across the site and ensure coordination with the multiple tenants
- Maintain HVAC, plumbing, electrical, elevator, security, and fire/life safety systems
- Conduct regular inspections of the site with a focus on preventative maintenance planning and proactively addressing potential building or maintenance challenges.
- Negotiate vendor contracts & manage vendor relationships, work orders, contracts, and project oversight; ensuring vendors adhere to nonprofit budgetary and performance expectations
- Manage third party facilities service contracts for heating, ventilation, and air conditioning systems (HVAC), plumbing systems, building automation systems (BAS), lighting system, life safety, elevators, waste management, cleaning & janitorial services,



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housekeeping, pest control, landscaping, snow removal, etc. along with ensuring SLA's & KPI's are achieved and aligned with contractual agreements.

- Implement best practice tools and processes which build near and long term operational and lifecycle maintenance strategies that anticipate needs, prioritize, and maximize investment dollars and drive the best possible operational performance.
- Prepare and administer annual operating budgets, capital expenditure requirements & forecasts, and manage expenditures, including multi-year facility maintenance plans that indicate projections for repairs and equipment purchases and continually seek alternate operational processes to reduce expenditures
- Ensure regulatory compliance across the Generations Toronto site, maintain up to date documentation
- Supervise custodial and maintenance staff
- Identify energy management strategies that reduce costs, improve operational effectiveness and reduce environmental impacts.
- Drive facilities management activities during launch phase of the new building site; experience in cataloging assets & preventative maintenance schedules in asset tracking software will be an asset.

#### **Qualifications:**

- Minimum of 5 years' progressive experience in facilities management, building operations, or a related field; nonprofit experience will be an asset along with experience in opening new buildings will be considered a strong asset
- Strong working knowledge of building systems, health and safety protocols, cleaning & janitorial procedures and regulatory compliance; experience with building automation systems and energy management systems like Johnson Controls, Lutron etc.
- Comprehensive knowledge of facility operations and maintenance procedures and physical asset inventory and control procedures.
- Knowledge of the Ontario Building Codes.
- Experience negotiating with service providers and managing vendors, including establishing RFPs, SLAs and approving invoices for accuracy.



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- The Building Environmental Systems (BES) certification along with other industry accepted certifications
- Strong proficiency with Microsoft Office, ability to read blueprints, facilities management software(s), e.g. Asset Planner, etc. will be a key requirement.
- Excellent interpersonal skills, problem-solving and organizational skills with the ability to work with diverse populations and communicate effectively with residents, staff, and external partners; additional spoken languages will be an asset
- Demonstrated experience in supervising maintenance staff
- Expressed interest in the Generations mandate

#### **Working Conditions:**

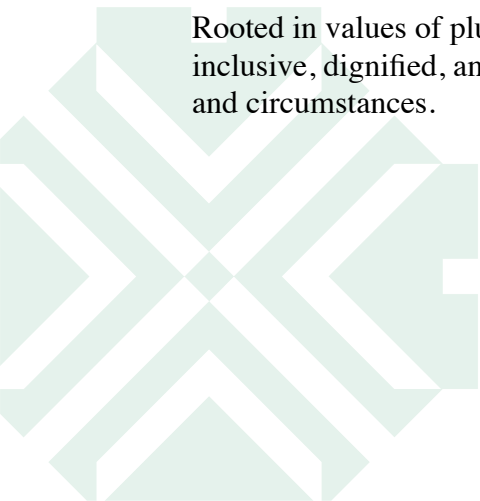
- Regularly required to inspect facilities, operate tools/equipment, and perform light repairs.
- Must be able to lift and carry up to 50 lbs.
- Occasional evening/weekend hours required, including on-call response for emergencies.

#### **About Generations Toronto:**

Generations Toronto is a not-for-profit, intergenerational community campus combining affordable housing, long-term care, early childhood education, health services, and community programming.

The development includes 390 rental housing units, a 122-bed long-term care home, an early childhood development centre, a primary health care clinic, and a community kitchen producing 2,000 meals daily.

Rooted in values of pluralism, compassion, and service, Generations Toronto offers a model of inclusive, dignified, and connected living for individuals and families of all ages, backgrounds, and circumstances.





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**To Apply:**

Please submit a resume and cover letter explaining your experience and your interest to  
[generationstoronto@iicanada.net](mailto:generationstoronto@iicanada.net)

