

**Posting #** 3432

**Job Posting Title:** Registered Nurse

**Section:** Resident Care

**Division:** Long Term Care Services

**Department:** Community Well-Being

**Initial Reporting Location:** 960 Notre Dame Ave.

**Job Status:** Part time positions

**Number of Vacancies:** 5 (Recruitment Pool)

**Affiliation:** Ontario Nurses' Association (ONA)

**Hours of Work:** 30+ hours bi-weekly

**Shift Work Required:** Yes (day/afternoon/night). Day shifts regularly available for pick up.

**Range of Pay:** \$35.00 to \$50.12 per hour

**Afternoon Shift Premium:** \$2.25 per hour

**Night Shift Premium:** \$2.65 per hour

**Weekend Shift Premium:** \$2.90 per hour

**Weekend Afternoon Shift Premium:** \$5.15 per hour

**Weekend Night Shift Premium:** \$5.55 per hour

**Benefits/Extras include:**

- 13% pay in lieu of benefits
- Eligible for OMERS Pension Plan
- Free on-site parking
- Wellness initiatives
- Employee Assistance Program (EAP)
- Tuition Reimbursement Program

**The start date will follow the selection process.**

A **vulnerable sector check** is required for this position and will be requested by the Hiring Manager should you be the candidate of choice. Please do not submit your vulnerable sector check with your application.

Pioneer Manor serves residents 18 years of age and older who have long-term health care needs and who are no longer able to manage in independent living situations. As the largest facility of its kind in North Eastern Ontario, Pioneer Manor is home to 433 residents who are provided with supervision 24 hours a day.

Working at Pioneer Manor, you will help provide residents with a safe, clean, healthy environment where they can receive the care they need, have access to proper nutrition and experience the social benefits of being around their peers. Long term care allows you to focus on your patients' overall well-being and form a connection with them. If you're looking for a workplace where getting to know your patients is a high value, long term care is the right place for you.

**Characteristic Duties:** Under the general direction of a Program Co-ordinator:

1. Provide supervision of staff and ensure that safe, effective and ethical nursing care is given to Residents.
2. Review, record and report any incidents or significant changes in Resident's condition.
3. Complete clinical records, work reports and ensure all documentation is done concisely, accurately and legibly.
4. Provide leadership in the updating of Resident Care Plans, perform resident assessments and promote the involvement of the Family in the plan of care.
5. Orientate new staff, assist with performance appraisals and forward concerns of non-compliance.
6. Maintain an up-to-date inventory and supply of drugs, equipment and medical supplies.
7. Maintain communication and collaborate with all members of the health care team, Residents and Families.
8. Participate on committees as required.
9. Ensure equipment functions safely and identify equipment needs for budgetary expenditures.
10. Continue self growth through professional development.

11. Maintain a thorough knowledge of the Resident Care Policies and Procedures Manual, the Corporate Manual and Emergency Manual.
12. Develop and maintain a thorough working knowledge of CGS's Safety Manual and the applicable Provincial Legislation listed therein.
13. Perform other related duties as required.

#### **Qualifications:**

- Graduate of an approved post secondary nursing program.
- Current certificate of competency issued by the College of Nurses of Ontario.
- Six (6) months of responsible nursing experience with some supervisory experience.
- Experience in a geriatric or long-term nursing care setting is an asset.
- Demonstrate organizational and administrative skills and ability to exercise judgement in procedures and methods used.
- Demonstrate knowledge of the different classifications of health care work both regulated and unregulated.
- Demonstrate interpersonal skills in dealing with the public, staff and outside agencies in a courteous and effective manner.
- Demonstrate knowledge and nursing skills regulated to a long term care facility.
- Demonstrate knowledge of microcomputer software capabilities and computerized systems.
- Excellent use of English; verbally and in writing.
- French verbal and written skills an asset.
- Satisfactory health, attendance and former employment history.
- Provide, at own cost, a current Two-Step Mantoux Test (TB), Criminal Record Check, Valid CPR/ Health Care Provider (HCP) Level C Certificate, and N95 mask fit.

#### **How to Apply:**

If you are viewing this job posting through a website other than the City of Greater Sudbury's, please visit [www.greatersudbury.ca/jobs](http://www.greatersudbury.ca/jobs) to apply online.

We must receive your resume **before 11:59 p.m. on Friday, February 6, 2026**. For those providing a French language resume, please also include an English version.

1. Click on the **Apply for Job** button.
2. Follow the step by step application process.
3. Ensure you attached a cover letter and resume. Acceptable file types are:
  - .doc
  - .docx
  - .txt
  - .pdf
  - .rtf
4. Once completed, review your application and click on the **Submit** button.
5. Upon submission of your application, you will get a confirmation on the screen that your application has been successfully submitted. You will also receive an e-mail confirmation to the e-mail address on your profile.

All applicants are thanked for their interest in this position. Only those selected for an interview will be contacted. If contacted, and you require a disability related accommodation in order to participate in the recruitment process you must advise the Hiring Manager.

#### **Live outside Canada or new to Canada?**

The City of Greater Sudbury is dedicated to maintaining a fair, inclusive, and equitable work environment and our City welcomes qualified applicants from anywhere. To learn more about working in Canada, visit this webpage: [Applicants Living Outside of Canada \(greatersudbury.ca\)](http://Applicants Living Outside of Canada (greatersudbury.ca))

#### **Contact Us:**

For technical difficulties, issues, questions or accommodations with an application made online email [myJOBS@greatersudbury.ca](mailto:myJOBS@greatersudbury.ca)