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Supervisor, Maintenance & Facilities (LTC)

The County of Simcoe

Position Summary:

Reporting to the Manager, Maintenance & Facilities, the Supervisor, Maintenance & Facilities, is responsible for providing effective leadership and supervision for all day to day operations related to all aspects of maintenance and facilities for their assigned Long Term Care Home. More specifically, this role has oversight of all matters related to the building and building systems (e.g., fire alarms), landscaping, safety and security, equipment, planned and unplanned maintenance, capital upgrades, and renovations. Further responsibilities include, preventative maintenance and repairs, in accordance with County policies and relevant legislation. As a valued member of Long-Term Care and Seniors Services, the Supervisor, Maintenance & Facilities demonstrates a commitment to resident safety by providing quality care in accordance with the organization's mission, vision and values.

Qualifications:

- Minimum of three (3) years previous experience in progressively responsible positions, performing maintenance work in a variety of trades: plumbing, HVAC, electrical, painting, grounds maintenance, etc. and with preventative maintenance programs.
- Minimum of one (1) year of experience in the supervision of staff and the administration of employment policies and collective agreements.
- As a condition of employment, candidates are required to submit to TB Symptom Screening.
- Post-secondary diploma or certificate in a facility related Engineering Technician/Technology program, Building Science, or related skilled trade and/or a professional designation (e.g. FMP, PMP). This job may be considered for educational equivalency in accordance with County Policy.
- Valid G Class Driver's License and access to a reliable vehicle.
- A strong knowledge in basic carpentry and construction, plumbing and heating, electrical, painting and small engine/equipment repair.
- Certification in an applicable trade (i.e. electrician, plumber, HVAC) an asset.
- Must be knowledgeable in SAP PM / SAP.
- Must be accustomed with door security system(s) and software.
- Good supervisory skills and ability to interpret and apply employment policies and collective agreements.
- Knowledge of the Ministry of Health and Long Term Care Homes Act and regulations, Occupational Health and Safety Act, and the Accreditation Process.
- Must have knowledge of Building Code and Fire Code as pertains to long term care facilities.
- Must have knowledge of fire equipment, sprinkler system, suppression system, and inspection/servicing/testing requirements.
- Must possess strong time management skills.

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- Must possess long term capital planning skills.
- Strong interpersonal and oral communication skills.
- Working knowledge of word-processing and spreadsheet application skills.
- Criminal Records Check with Vulnerable Sector Screening that is less than six (6) months old at time of hire.
- As a condition of employment, candidates are required to submit to TB Symptom Screening.
- May have a limited exposure to garbage, cleaning chemicals, solvents, grease, fumes, dirt, dust, etc. while supervising others. Little direct exposure.
- Work is mainly performed in a Long-Term Care Home setting, and has the potential exposure to bodily fluids, contagious residents, responsive behaviors from residents, and frustrated families and residents.
- Interruptions are continuous from residents, family, staff, and volunteers/visitors and fellow Maintenance staff.
- 24 hour emergency response and off shift support (tracking this data to support if needed).

Salary:

103,116 - 125,463 per annum

To Apply:

View the complete job description and submit your application online at www.simcoe.ca/jobs

Deadline: April 3, 2026

The County of Simcoe thanks all applicants for their interest in this opportunity, but please note that only those candidates selected for an interview will be contacted. No telephone calls please. Personal information provided is collected under the authority of the Municipal Act (2001) and will be used to determine eligibility for employment. The Corporation of the County of Simcoe is an Equal Opportunity Employer, and will provide employment accommodation upon request.